

Administrative and Educational Support Report*

Department of Music

Annual Action Plan
Annual Assessment Report

June 2004 – May 2005

*Student Learning Outcomes for this department are available at
<http://ie.panam.edu/CoAHLearningOutcomes.htm>



Annual Action Plan: June 1, 2004–May 31, 2005

Unit: Department of Music

UTPA Mission: The University of Texas-Pan American (UTPA) serves the higher education needs of a rapidly growing, international, multicultural population in the South Texas Region. The University preserves, transmits and creates knowledge to serve the cultural, civic, and economic advancement of the region and the state. The University provides students advanced instruction in academic programs offered through innovative delivery systems that lead to professional certification, and baccalaureate, master’s and doctoral degrees. Through teaching, research, creative activity and public service, UTPA prepares students for lifelong learning and leadership roles in the state, nation and world community.

Division: Academic Affairs **Unit Head:** Dr. Dahlia Guerra

Unit Mission: THE DEPARTMENT OF MUSIC OF THE UNIVERSITY OF TEXAS PAN AMERICAN is committed (1) to providing high-quality training in the areas of music education, music performance, and ethnomusicology at the undergraduate and graduate levels for students pursuing careers in music, (2) to offering a broad musical education in the liberal arts tradition to general students, and (3) to enhancing the multi-cultural musical environment of the community through the talents and expertise of its faculty and students.

THE DEPARTMENT OF MUSIC OF THE UNIVERSITY OF TEXAS PAN AMERICAN seeks to fulfill its responsibilities through excellent teaching; appropriate course offerings; a wide variety of multi-cultural and multi-lingual performance opportunities that reflect the international character of the community; scholarly and creative contributions to the academic and general communities; and current equipment and facilities in which to perform those activities.

Unit Goal: The Music Department will provide a variety of quality academic programs that cultivate active learning, critical thinking, and interdisciplinary perspectives.

Link to UTPA Goal(s):
 1: Ensure undergraduate student access and success
 2: Enhance graduate education and research

Unit Objective (Action Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome for Unit Objective (AA-Measurable Objective)	Strategy(ies) to Achieve Expected Outcomes	Assessment Criteria, Evaluation Methods for Expected Outcome	New Resources Needed in FY05
Assessment of the majors (1)	2, 4	Implement program learning outcomes assessment in the majors in the department by the end of AY 2004-	Establish learning outcomes for all department undergraduate and graduate programs.	The Chair’s Office will verify that all the department’s programs have implemented the outcomes assessment	None

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		<p>05. Documentation of the results for the first cycle of the process will be sent to the Dean's office.</p>	<p>Develop learning outcomes assessment plans for undergraduate and graduate majors.</p> <p>Use the results of assessments to improve the curriculum.</p>	<p>process.</p> <p>Assessment Criteria: Student success will be evaluated for skills in musical performance (including technical skills in an instrument or voice); sight-reading, aural analysis, synthesis, and composition, including understanding of musical elements and how they are organized; familiarity with the history of music from earliest times to the present; knowledge of musical repertory from a wide range of genres; knowledge of technology in the field of music in general; and teaching competencies.</p> <p>Evaluation Methods: Capstone Courses (Orchestration/Choral Arranging, Form and Analysis, Music History, Conducting, Elementary Music Methods) will be included in the music curriculum. These courses require a synthesis of all the Music Theory, Music History, Conducting, and Music</p>	

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				Education (Teaching) skills learned in the music degree program. Embedded in the Orchestration class is the introduction and application of music computer technology. Other means of assessment include: 1) end of semester “Juries”; 2) Junior and Senior Recitals; 3) Piano Proficiency Exam before the students move into upper level coursework; and 4) ExCET results.	

Unit Goal:	Facilitate excellence in scholarship, research, and/or creative activities for the enhancement of knowledge that can be shared with the public through presentation, publication, or performance.
Link to UTPA Goal(s):	2: Enhance graduate education and research

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Improvement of faculty scholarly research and external research support (2)	5	Increase the level of faculty involvement in scholarly research during AY 2004-2005 by 10% over AY 2003-2004.	Support the professional development of the faculty as researchers. Increase the number of faculty members submitting a three-year plan for scholarship. Seek space, equipment and materials for research activities.	The Office of the Chair will determine the level of faculty involvement in scholarly research in AY 2004-2005 and compare the results to AY 2003-2004 data.	Funding for workshops, speakers, travel Research space, equipment, materials

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			Recognize and reward faculty members for commitment to research activities.		

Unit Goal:

The Music Department will provide a variety of quality academic programs that cultivate active learning, critical thinking, and interdisciplinary perspectives.

Provide effective student recruitment, development, retention, and placement programs designed to promote and serve a diverse student population.

Link to UTPA Goal(s):

1: Ensure undergraduate student access and success

Unit Objective (Action Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome for Unit Objective (AA-Measurable Objective)	Strategy(ies) to Achieve Expected Outcomes	Assessment Criteria, Evaluation Methods for Expected Outcome	New Resources Needed in FY05
Approval and initiation of freshman success courses (3)	2	Participate in providing a Learning Framework course for entering freshmen in every major in the College of Arts and Humanities.	Participate in the development a Learning Framework course for entering freshmen in every major in the COAH. Participate in seeking professional development activities for faculty and staff who teach the Learning Framework and Learning Community courses. Monitor the effectiveness of the Learning Framework course in the Department.	The Office of the Chair will verify that a Learning Framework course for entering freshmen has been provided for every major in the department. The number of entering freshmen enrolled in the sections of the Learning Framework course will be tallied and reported to the Office of the Dean.	None



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Assessment of the majors (1)	2, 4	Implement program learning outcomes assessment in the majors in the department	The Chair’s Office will verify that all the department’s programs have implemented the	The first cycle of the assessment process was completed May 2005.	The faculty is being advised to encourage students to finish their recitals before the

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		<p>by the end of AY 2004-05. Documentation of the results for the first cycle of the process will be sent to the Dean's office.</p>	<p>outcomes assessment process. Assessment Criteria: Student success will be evaluated for skills in musical performance (including technical skills in an instrument or voice); sight-reading, aural analysis, synthesis, and composition, including understanding of musical elements and how they are organized; familiarity with the history of music from earliest times to the present; knowledge of musical repertory from a wide range of genres; knowledge of technology in the field of music in general; and teaching competencies. Evaluation Methods: Capstone Courses (Orchestration/Choral Arranging, Form and Analysis, Music History, Conducting, Elementary Music Methods) will be included in the music curriculum. These courses require a synthesis of all the Music</p>	<p><u>Data collected from Spring '05:</u> 16 music graduates, of which 14 are applying for certification and 2 are performance majors. 10 of the 14 students (71%) applying for certification have successfully performed and passed their Senior Recitals, and the remaining 4 will finish the recitals this summer. 15 of the 16 students (94%) applying for graduation have passed the Piano Proficiency Exam. Capstone Courses for the 16 graduates: "Form and Analysis" class: 25% scored an A, 62% a B and 12% a C, for a 100% C or better. "Conducting" class: 25% scored an A, 37% a B, 31% a C and 6% a D, for a 93% C or better.</p>	<p>semester that they student teach. The faculty has determined that: 1) a revision of the Piano Proficiency process is in order and must be addressed Fall 2005. 2) an entrance placement exam is necessary to track success in the future and one will be in place by Spring 2006. 3) all levels of Music Theory and Music History will be offered every semester in the future to allow students to graduate with certification within 5 years.</p>

Unit Objective (Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome	Assessment Criteria, Evaluation Methods	Assessment Results (Use actual data to describe annual performance)	Use of Results (What change was made?)
			<p>Theory, Music History, Conducting, and Music Education (Teaching) skills learned in the music degree program. Embedded in the Orchestration class is the introduction and application of music computer technology.</p> <p>Other means of assessment include: 1) end of semester “Juries”; 2) Junior and Senior Recitals; 3) Piano Proficiency Exam before the students move into upper level coursework; and 4) ExCET results.</p>	<p>“Orchestration and Choral Arranging” class: 50% scored an A and 50% a B, for a 100% C or better.</p> <p>Music History” class: 25% scored an A, 56% a B and 18% a C, for a 100% C or better.</p> <p>“Elementary Music” class: Out of 15 graduates (1 performance major did not take the class), 53% scored an A, 40% a B and 6% a C, for a 100% C or better.</p> <p>ExCET Data: Of the 14 students who are seeking certification, 10 students have taken and passed the ExCET for a 90% pass rate. 3 students are seeking alternate certification.</p> <p>Results of assessment of the undergraduate program: These results show that the music students demonstrate skills in</p>	

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				<p>musical performance. No change needed in recital preparation except to encourage the students to finish their recitals in a more timely manner (by the semester before they student teach). Results show that the music students have adequate preparation and demonstrate skills in 1) theory and aural analysis (including understanding of musical elements and how they are organized); 2) synthesis of their performance skills with their knowledge of analysis, music history, and repertory to create and defend their own value judgments about music; and 3) the use of knowledge of musical performance and aural skills to create music, both formally and spontaneously.</p>	

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Link to UTPA	2: Enhance graduate education and research

Goal(s):

Unit Objective (Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome	Assessment Criteria, Evaluation Methods	Assessment Results (Use actual data to describe annual performance)	Use of Results (What change was made?)
Improvement of faculty scholarly research and external research support (2)	5	Increase the level of faculty involvement in scholarly research during AY 2004-2005 by 10% over AY 2003-2004.	The Office of the Chair will determine the level of faculty involvement in scholarly research in AY 2004-2005 and compare the results to AY 2003-2004 data.	<p><u>2003-2004:</u> Scholarly articles published: 1 State publication 2 National publications Papers presented: 8 State conferences 1 National conferences 1 Int'l conference 1 Book submitted for publication 3 Original musical compositions 1 Compiler/Editor of music</p> <p><u>2004-2005:</u> Scholarly articles submitted for publication: 5 National publications 1 Book published Papers presented: 2 State conferences 1 National conferences 2 Regional conferences 6 Original musical compositions</p> <p><u>2003-2004:</u> Grants approved: 4 including 2 faculty development</p>	<p>Music Faculty has been encouraged to increase research and creative activities and to work with the Office of Research and Sponsored Projects to apply for an increased number of grants.</p> <p>The Music Chair has requested additional faculty to alleviate overload teaching assignments and has requested additional funds for travel to provide more support for research and creative activities.</p> <p>A Committee has been appointed to document and study faculty needs to improve research and creative activities.</p>

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				<p><u>2004-2005:</u> Grants approved: 1 Faculty Research Grant 1 Faculty Research Release</p> <p><u>2003-2004:</u> Solo Concerts: 18 Local 7 National 1 International Solo with orchestra: 3 Local 1 International Chamber concerts: 15 Local 4 National 5 International Conductor of Guest Orchestras: 2 National 3 International Large Ensemble Concerts: 36 Local 2 State 2 International 2 Musicals presented</p> <p><u>2004-2005:</u> Solo Concerts: 16 Local 4 National</p>	

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				<p>2 International Solo with orchestra: 1 Local Chamber concerts: 16 Local 2 National 6 International Conductor of Guest Orchestras: 2 National 6 International Large Ensemble Concerts: 36 Local 2 State 2 National 2 International 1 Musical presented</p> <p><u>2003-2004:</u> No new ensembles or courses developed</p> <p><u>2004-2005:</u> 5 new ensembles created 2 new courses developed</p> <p>Performance opportunities for musicians vary from year to year. Faculty involvement in creative activity and scholarly</p>	

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				research between AY 2003-2004 and AY 2004-2005 increased by less than 1%.	

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<p>Link to UTPA Goal(s):</p> <p>1: Ensure undergraduate student access and success</p>

Unit Objective (Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome	Assessment Criteria, Evaluation Methods	Assessment Results (Use actual data to describe annual performance)	Use of Results (What change was made?)
Approval and initiation of freshman success courses (3)	2	Participate in providing a Learning Framework course for entering freshmen in every major in the College of Arts and Humanities.	The Office of the Chair will verify that a Learning Framework course for entering freshmen has been provided for every major in the department. The number of entering freshmen enrolled in the sections of the Learning Framework course will be tallied and reported to the Office of the Dean.	The Learning Framework courses were implemented in Fall 2004. Music faculty participated in 3 Learning Framework classes in both the Fall and Spring semesters.	<p>The Music Department has added a requirement for the Learning Frameworks course in the music degree plans.</p> <p>The department has scheduled faculty participation in 4 Learning Framework classes next Fall and in 5 classes next Spring.</p> <p>The department is planning to participate in discussions about LF developments in 05-06.</p>

Additional Resources Needed (if any) that were requested for FY06 during the budget cycle: 2 new faculty positions to alleviate faculty overloads, funds for travel, and additional space for classrooms, rehearsals, and student practice rooms.