

Administrative and Educational Support Report*

Department of Health & Kinesiology

**Annual Action Plan
Annual Assessment Report**

June 2005 – May 2006

***Student Learning Outcomes for this department are available at
<http://ie.panam.edu/CoELearningOutcomes.htm>**



Annual Action Plan: June 1, 2005–May 31, 2006

Unit: Department of Health and Kinesiology

UTPA Mission: The University of Texas-Pan American (UTPA) serves the higher education needs of a rapidly growing, international, multicultural population in the South Texas Region. The University preserves, transmits and creates knowledge to serve the cultural, civic, and economic advancement of the region and the state. The University provides students advanced instruction in academic programs offered through innovative delivery systems that lead to professional certification, and baccalaureate, master's and doctoral degrees. Through teaching, research, creative activity and public service, UTPA prepares students for lifelong learning and leadership roles in the state, nation and world community.

Division: Academic Affairs **Unit Head:** Dr. Donna M. Dugas

Unit Mission: The mission of the Department of Health and Kinesiology is congruous with that of the University of Texas-Pan American and the College of Education. Specifically, it is to prepare health, kinesiology, and dance students to function professionally in a changing and diverse society, to fulfill the core curriculum requirements and to improve the quality of University life through the understanding, delivery and promotion of physical activity in the wellness program.

Unit Goal: Continue to improve all three teacher certification programs offered by the department so that program completers graduate fully certified.

Link to UTPA Goal(s):
 1. Ensure undergraduate student access and success
 3. Improve UTPA's organizational effectiveness

Unit Objective (Action Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome for Unit Objective (AA-Measurable Objective)	Strategy(ies) to Achieve Expected Outcomes	Assessment Criteria, Evaluation Methods for Expected Outcome	New Resources Needed in FY06
Time-to-graduation. (1)	2,3,7	Complete the transition into the updated all-level kinesiology certification courses during AY06.	<ul style="list-style-type: none"> Require that all course syllabi are in departmental format indicating alignment with TExES and learned society standards and Student Learning Outcomes (SLO). 	The Chair and the Kinesiology Coordinator will design schedules for Fall/Spring/Summer with new courses and delete courses no longer needed ending Summer 2006.	None.

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			<ul style="list-style-type: none"> • Continue the implementation of new courses into schedules. • Delete courses that no longer align with standards or offerings. • Match faculty with interests and expertise in all certification courses. 		
	2,3,7	Increase the number of kinesiology pedagogists to teach the new EDAK courses dealing with teacher certification by two.	<ul style="list-style-type: none"> • Hire two kinesiology pedagogists. • Train existing selected faculty members. 	In the end of AY06, the Department Chair will compare kinesiology pedagogists working in 2004-2005 to 2005-2006.	University funds.
	2,3,7	Attain minimum passing rates of 90% on TExES Content and PPR exams during AY06.	<ul style="list-style-type: none"> • Develop and implement TExES seminar and benchmark dates. • Implement new COE admission requirements. • Document students and scores on TExES Content and 	The Department Chair and Program Coordinators will review the scores from SBEC by the end AY06.	None.

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			PPR for capstone courses in each program.		
	2,3,7	Continue to improve advisement/registration by providing more structured guidance to students early and throughout their tenure at UTPA by monitoring students at designated transition points in each program.	<ul style="list-style-type: none"> • Monitor students at each transition point; provisional admission to program, prior to Internship II, and exit from Internship II. • Work with University Advisement Program to improve transition into Health, Kinesiology, and Dance Programs. 	The Department Chair and Teacher Education Committee for each program will review charts at each transition point per program by end of AY06.	None.
	2,3,7	Implement the updated all-level health certification program/courses during AY06.	<ul style="list-style-type: none"> • Require that all courses are written in departmental format indicating alignment with TExES and AAHE. • Phase out courses that no longer align with state or national standards. • Match faculty with interests and expertise in all certification courses. 	The Department Chair and Health Program Coordinator will review course syllabi, course inventory forms, and course listings per semester by end of AY06.	None.

Unit Goal:	Promote and support research, scholarship, and other achievement oriented activities.
Link to UTPA Goal(s):	1. Ensure undergraduate student access and success 2. Enhance graduate education and research

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Research Productivity. (2)	2, 5	Integrate research/scholarly activities into a minimum of five undergraduate and all graduate course offerings.	<ul style="list-style-type: none"> Meet with faculty on writing research/scholarly activities into syllabi. Develop a monitoring system to document research/scholarly activities. Promote research/scholarly activity discussions at meetings. 	The Graduate Program Coordinator, the Research Director, and the Dance Program Coordinator will review course syllabi, research checklist, and minutes of meetings by May 2006.	None.
	2, 5	Develop two research agendas and two grant-supported research projects within the next year.	<ul style="list-style-type: none"> Develop at least one research agenda for each program in the department. Submit 1 or 2 grant proposals for external funding. Develop a closer relationship with the Office of Sponsored Research. 	The Graduate Program Coordinator, the Research Director, and the Dance Program Coordinator will provide evidence of the research agendas and grant proposals to the Dean by end of AY06.	Half time/full time grant writer/fund raiser.

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	2, 5	Acquire two graduate and/or undergraduate research assistants to support the research efforts of a minimum of two research projects.	<ul style="list-style-type: none"> Identify a minimum of six interested graduate and/or undergraduate students. Hire a minimum of two research assistants. 	The faculty/chair will identify/hire two research assistants by December 2005.	Graduate - \$2,000>; Undergraduate - \$1,000>

Unit Goal:

Continue to implement Student Learning Outcomes Assessment for each program.

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Student Learning Outcomes (SLO) Assessment. (3)	2, 4	Based on the results of data analysis and implementation logistics of each program's review during the prior year, revise students learning outcomes assessment to improve at least one component in each program.	<ul style="list-style-type: none"> Establish respective program faculty committees. Review implementation logistics for each program. Review data analysis for each program. Make recommendations for 	The Coordinators and appointed faculty will review the portfolio data for each program, determine adjustments necessary, and revise at least one component in each program by December 2005.	None.

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			Program Assessment revisions to Department Chair.		
	2, 4	Based on the results of Student Learning Outcomes Assessment during AY05, review the various curricula to identify potential weaknesses not previously identified in prior curricula revisions.	<ul style="list-style-type: none"> • Review of assessment results by respective faculty committees. • Note potential program weaknesses and present to faculty for review. 	The Program Coordinators and appointed committees will identify and review the courses in which the concepts are taught, determine adjustments necessary to improve the curriculum, and revise the curriculum by May 2006.	None.



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Time-to-graduation. (1)	2, 3, 7	Complete the transition into the updated all-level kinesiology certification courses during AY06.	The Chair and the Kinesiology Coordinator will design schedules for Fall/Spring/Summer with new courses and delete courses no longer needed ending Summer 2006.	As of spring semester 2006 schedules, all new courses had been added. The Chair has planned to delete courses that are no longer needed next fall.	The Chair and Kinesiology Coordinator monitored the new courses each semester for enrollment data and prerequisites.

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	2,3,7	Increase the number of kinesiology pedagogists to teach the new EDAK courses dealing with teacher certification by two.	In the end of AY06, the Department Chair will compare kinesiology pedagogists working in 2004-2005 to 2005-2006.	There was one kinesiology pedagogist working one-half time as a faculty member in 2004-2005, and the same in 2005-2006. There were no new pedagogists hired.	One continuing lecturer was trained to work and teach in the EDAK courses. Two lecturers also helped in lower level courses.
	2,3,7	Attain minimum passing rates of 90% on TExES Content and PPR exams during AY06.	The Department Chair and Program Coordinators will review the scores from SBEC by the end AY06.	The results reflect the content exam for the fall only. The spring results are being compiled. N=1 in Health or 0% passed; N=29 in Kinesiology or 86.2% passed; and N=0 in Dance. The total percentage for all programs is 83.3%, slightly below our expected outcome.	During the summer of 2005 the portfolio criteria was changed to reflect only the content exam. Since this department no longer supervised student teachers or worked with the seminars the PPR data was excluded. The department has continued to monitor both test results. The scores from the spring of 2006 are looking promising.
	2,3,7	Continue to improve advisement/registration by providing more structured guidance to students early and throughout their tenure at UTPA by monitoring students at designated transition points in each program.	The Department Chair and Teacher Education Committee for each program will review charts at each transition point per program by end of AY06.	The faculty members in the Kinesiology Program reviewed students being admitted to the COE, admission to the Kinesiology Certified/Non-certified Program (KIN 3340/when degree plan is requested), and prior	Kinesiology: Advisors were trained to assist students at each transition point. The Department has planned to do additional training this fall.

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				<p>to student teaching/during internship (EDAK 4390/KIN 4664).</p> <p>The faculty members in the Dance Program also reviewed students being admitted to the COE, admission to the Dance Program (DANC 3202), and prior to graduation (DANC 4102).</p> <p>The Health Program reviewed students being admitted to the COE, admission to the program (after nine hours of advanced HLTH courses), and prior to student teaching (HLTH 4353).</p>	<p>Dance: The advisor has maintained records for each dance student of record. The Chair has planned to appoint a new advisor for this program next fall.</p> <p>Health: The advisor has planned to require students requesting an official health degree plan to submit their pre-professional portfolio at that time.</p>
		Implement the updated all-level health certification program/courses during AY06.	The Department Chair and Health Program Coordinator will review course syllabi, course inventory forms, and course listings per semester by end of AY06.	The Chair and the Health Coordinator reviewed syllabi, inventory forms, and course listings each semester.	Adjustments were made each semester in course offerings for enrollment and students needs, particularly in HLTH 2352.

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Research Productivity. (2)	2, 5	Integrate research/scholarly activities into a minimum of five undergraduate and all graduate course offerings.	The Graduate Program Coordinator, the Research Director, and the Dance Program Coordinator will review course syllabi, research checklist, and minutes of meetings by May 2006.	<p>The Dance Program brought in two guest artists, Wally Cardona and Maria Bemudez, during the year. Both choreographers challenged the students and professors in dance and choreography.</p> <p>The Graduate Coordinator did not submit data on the graduate courses.</p>	<p>The Dance Program has planned to continue the work of soliciting guest artists for the professional development of faculty and students.</p> <p>The Chair has planned to require that all graduate course instructors submit a list of research activities per semester.</p> <p>The Chair has planned to discuss research efforts and results as a regular part of monthly faculty meetings.</p>
	2, 5	Develop two research agendas and two grant-supported research projects within the next year.	The Graduate Program Coordinator, the Research Director, and the Dance Program Coordinator will provide evidence of the research agendas and grant	The Department Chair and a Visiting Professor wrote a Venture Grant for the Bronc Fitness Program. This grant has been funded for the fall, with prospects for	The Kinesiology Fitness Committee has planned to collect fitness data during the fall semester on both kinesiology majors and non-majors.

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			proposals to the Dean by end of AY06.	funding for the spring.	The Chair has planned to submit a copy of the grant notification to the Dean once the formal paperwork has been processed.
	2, 5	Acquire two graduate and/or undergraduate research assistants to support the research efforts of a minimum of two research projects.	The faculty/chair will identify/hire two research assistants by December 2005.	Two graduate research assistants were hired by the Chair during AY06, one in the fall and one in the spring.	The research assistants assisted two faculty members with research projects in the area of health.

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				<p>of the Pre-professional Portfolio after nine hours of advance work presented a logistical problem for the health faculty.</p> <p>Dance: Changes were made to the Pre-professional Portfolio to better accommodate the students in both the certified and non-certified programs.</p>	<p>of the Pre-professional Portfolio has been tied to the request for an official degree plan.</p> <p>Dance: Only artifact #1 was required for certified and non-certified programs.</p>
	2, 4	Based on the results of Student Learning Outcomes Assessment during AY05, review the various curricula to identify potential weaknesses not previously identified in prior curricula revisions.	The Program Coordinators and appointed committees will identify and review the courses in which the concepts are taught, determine adjustments necessary to improve the curriculum, and revise the curriculum by May 2006.	Student Learning Outcomes Assessments for each program are due June 15 th . The expected outcome was not met for the period of review.	A committee for each program has been charged to review its results this fall.