

Administrative and Educational Support Report*

**Department of Communication Sciences
Disorders**

**Annual Action Plan
Annual Assessment Report**

June 2005 – May 2006

*Student Learning Outcomes for this department are available at
<http://ie.panam.edu/CoHSHSLearningOutcomes.htm>



Annual Action Plan: June 1, 2005–May 31, 2006

Unit: Communication Sciences and Disorders

UTPA Mission: The University of Texas-Pan American (UTPA) serves the higher education needs of a rapidly growing, international, multicultural population in the South Texas Region. The University preserves, transmits and creates knowledge to serve the cultural, civic, and economic advancement of the region and the state. The University provides students advanced instruction in academic programs offered through innovative delivery systems that lead to professional certification, and baccalaureate, master’s and doctoral degrees. Through teaching, research, creative activity and public service, UTPA prepares students for lifelong learning and leadership roles in the state, nation and world community.

Division: Academic Affairs **Unit Head:** Dr. Janice A. Maville

Unit Mission: The Mission of the Department of Communication Sciences and Disorders prepares students for independent professional practice as speech-language pathologists for service in a diverse and multicultural society. The Graduate Program provides students with instruction in speech, language, and hearing through innovative delivery systems that lead to the master’s degree in communication disorders and professional license and certification. Through teaching, research, creative activity, and public service in communication sciences and disorders, the Program prepares students for lifelong learning and leadership roles in the region, state, nation, and world communities. The Program is committed to enhancing the quality of life and communication needs of individuals in the region and state.

Unit Goal: Conduct student learning outcomes assessment processes in the academic and clinical components of the Communication Sciences and Disorders Program (COMD) according to the department’s outcomes assessment plan.

Link to UTPA Goal(s):

1. Ensure undergraduate student access and success
2. Enhance graduate education and research

Unit Objective (Action Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome for Unit Objective (AA-Measurable Objective)	Strategy(ies) to Achieve Expected Outcomes	Assessment Criteria, Evaluation Methods for Expected Outcome	New Resources Needed in FY06
Student learning outcomes (SLO). (1)	2, 4	Report of analysis of outcomes results to faculty and COHSHS Dean by May 31, 2006.	Evaluate the programs’ student outcomes assessment processes and methods for academic and clinical components.	The Department Chair in coordination with the Undergraduate Program Coordinator and Graduate Program Director will collect	None

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Unit Objective (Action Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome for Unit Objective (AA-Measurable Objective)	Strategy(ies) to Achieve Expected Outcomes	Assessment Criteria, Evaluation Methods for Expected Outcome	New Resources Needed in FY06
				information on student outcomes assessment process using: course grades, clinical skills evaluation, portfolios, KASA form, PRAXIS exam results or comprehensive written exam results. Results will be compiled and analyzed by May 31, 2006.	

Unit Goal:

Ninety five per cent (95%) of the students will pass end-of-semester skill assessments administered by the departmental faculty.

Link to UTPA Goal(s):

2. Enhance graduate education and research

Unit Objective (Action Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome for Unit Objective (AA-Measurable Objective)	Strategy(ies) to Achieve Expected Outcomes	Assessment Criteria, Evaluation Methods for Expected Outcome	New Resources Needed in FY06
Student success. (2)	4	Ninety five per cent (95%) of the graduate students will pass end-of-semester skill assessments administered by the departmental faculty by May 31, 2006.	<ul style="list-style-type: none"> The program will monitor the pass rate on semester by semester basis. Weaknesses in skill performance identified by the faculty will be evaluated and modifications will be made to improve 	The Chair and Graduate Program Director will collect and analyze information from end-of-semester skills assessment as administered by faculty. Attainment of this goal will be when 95% of the students meet or exceed the established benchmark of performance for the	Student lab fee for media and clinic supplies and equipment.

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			student success.	<i>Knowledge and Skills Assessment</i> as required by ASHA.	
	4	Eighty-five percent (85%) of the graduate students will pass the PRAXIS exam for certification prior to graduation in May 2006.	<ul style="list-style-type: none"> The program will monitor the pass rate on a yearly basis. Students who do not pass will receive counseling from faculty and then successfully complete a department comprehensive exam. 	The Program Director will collect PRAXIS pass rate data (as supplied by the Professional Assessment for Beginning Teachers) for comparison with the benchmark of 85%. Results will be compiled and analyzed by May 31, 2006.	None

Unit Goal:

Recruit and retain highly qualified faculty.

Link to UTPA Goal(s):

3. Improve UTPA' organizational effectiveness

Unit Objective (Action Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome for Unit Objective (AA-Measurable Objective)	Strategy(ies) to Achieve Expected Outcomes	Assessment Criteria, Evaluation Methods for Expected Outcome	New Resources Needed in FY06
Department chair recruitment. (3)	7	Recruit and hire a qualified applicant for the vacant full-time position of Department chair by May 31, 2006.	<ul style="list-style-type: none"> The department will follow the university recruitment process to advertise, interview, and recommend 	The Interim Department Chair will recommend a qualified applicant for the Department Chair position by May 31, 2006.	\$3000.00

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			applicants for position. • The Interim Department Chair and Graduate Program Director will attend a national convention to recruit.		



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Unit: **Communication Sciences and Disorders**

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Link to UTPA Goal(s):

1. Ensure undergraduate student access and success
2. Enhance graduate education and research

Unit Objective (Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome	Assessment Criteria, Evaluation Methods	Assessment Results (Use actual data to describe annual performance)	Use of Results (What change was made?)
Student learning outcomes (SLO). (1)	2, 4	Report of analysis of outcomes results to faculty and COHSHS Dean by May 31, 2006.	The Department Chair in coordination with the Undergraduate Program Coordinator and Graduate Program	Results for Student Learning Outcome were collected and analyzed and reported to the faculty and Dean as	Goal met. No change needed.

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Unit Objective (Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome	Assessment Criteria, Evaluation Methods	Assessment Results (Use actual data to describe annual performance)	Use of Results (What change was made?)
			Director will collect information on student outcomes assessment process using: course grades, clinical skills evaluation, portfolios, KASA form, PRAXIS exam results or comprehensive written exam results. Results will be compiled and analyzed by May 31, 2006.	required by May 31, 2006. Expected outcome achieved.	

Unit Goal:

Ninety five per cent (95%) of the students will pass end-of-semester skill assessments administered by the departmental faculty.
Link to UTPA Goal(s): 2. Enhance graduate education and research

Unit Objective (Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome	Assessment Criteria, Evaluation Methods	Assessment Results (Use actual data to describe annual performance)	Use of Results (What change was made?)
Student success. (2)	4	Ninety five per cent (95%) of the graduate students will pass end-of-semester skill assessments administered by the departmental faculty by May 31, 2006.	The Chair and Graduate Program Director will collect and analyze information from end-of-semester skills assessment as administered by faculty. Attainment of this goal will be when 95% of the students meet or exceed the established benchmark of	End of the year skill assessments were completed with 100% of students passing or exceeding the benchmark of 95%. Expected outcome achieved.	Based on results, no changes were needed.

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Unit Objective (Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome	Assessment Criteria, Evaluation Methods	Assessment Results (Use actual data to describe annual performance)	Use of Results (What change was made?)
			performance for the <i>Knowledge and Skills Assessment</i> as required by ASHA.		
	4	Eighty-five percent (85%) of the graduate students will pass the PRAXIS exam for certification prior to graduation in May 2006.	The Program Director will collect PRAXIS pass rate data (as supplied by the Professional Assessment for Beginning Teachers) for comparison with the benchmark of 85%. Results will be compiled and analyzed by May 31, 2006.	56% (25 of 45 students) passed the PRAXIS on first attempt by May 31, 2007. Expected outcome not achieved.	On May 15, 2006, the department chair met with the Graduate Program Director and Undergraduate Program Coordinator. A recommendation was made for reviewing current departmental policies for departmental exams and PRAXIS in the Fall 2006. A recommendation was made to develop a new tracking system.

Unit Goal:

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Link to UTPA Goal(s):

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Unit Objective (Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome	Assessment Criteria, Evaluation Methods	Assessment Results (Use actual data to describe annual performance)	Use of Results (What change was made?)
Department chair recruitment. (3)	7	Recruit and hire a qualified applicant for the vacant full-time position of Department	The Interim Department Chair will recommend a qualified applicant for the Department Chair	The Chair position was advertised, a booth was set up at the ASHA National Convention in	The position will be re-advertised and recruitment strategies will be revised, such as

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		chair by May 31, 2006.	position by May 31, 2006.	<p>San Diego November 16-20, and personal communication was made to two potential recruits. All of these efforts produced no candidates.</p> <p>Expected outcome not achieved.</p>	use of a professional recruiter, in the Fall 2006.