

# **Administrative and Educational Support Report\***

**Department of Rehabilitation**

**Annual Action Plan  
Annual Assessment Report**

**June 2006 – May 2007**

**\*Student Learning Outcomes for this department are available at  
<http://ie.panam.edu/CoHSHSLearningOutcomes.htm>**



**Annual Action Plan: June 1, 2006–May 31, 2007**

**Unit:** Department of Rehabilitation

**UTPA Mission:** The University of Texas-Pan American (UTPA) serves the higher education needs of a rapidly growing, international, multicultural population in the South Texas Region. The University preserves, transmits and creates knowledge to serve the cultural, civic, and economic advancement of the region and the state. The University provides students advanced instruction in academic programs offered through innovative delivery systems that lead to professional certification, and baccalaureate, master's and doctoral degrees. Through teaching, research, creative activity and public service, UTPA prepares students for lifelong learning and leadership roles in the state, nation and world community.

**Division:** Academic Affairs     **Unit Head:** Thomas Shefcik

**Unit Mission:** The Department of Rehabilitation is committed to quality and excellence in all areas including teaching, research, professional, University, and community involvement. We are committed to creating and maintaining an environment that fosters the education and mentoring of students at both the baccalaureate and master levels. Results of research and professional activities will be infused into classroom activities such as community service, research, and grant funded projects. Diversity in all forms including gender, ethnicity, disability, and age will be actively sought and encouraged.

**UTPA Goal:** Provide students with a quality educational experience that enables them to complete their educational goals in a timely fashion.

**Academic Affairs Objective:** Ensure that graduate programs are academically rigorous and research centered, promoting independent learning and preparing graduates to contribute successfully to their chosen profession.

**College Objective:** Provide graduate and undergraduate programs that are academically rigorous, promote independent learning and prepare graduates to contribute successfully to their chosen professions.

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY07
Provide a quality education to students that result in graduates who can provide quality services to persons with disabilities. (1)	The program will conduct annual Student Learning Outcomes Assessments of both the graduate and undergraduate programs.	The results of the Student Learning Outcome Assessments will meet all of the objective outcomes listed in the Student Learning Outcomes	The Department Chair will review and analyze the Student Learning Outcomes Assessment Reports for the academic year to determine if the	None

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Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY07
		Assessments.	criteria for success was achieved for each outcome. One-hundred percent of the stated criteria will be met for each graduating class.	

**UTPA Goal:** Become an outstanding research institution, emphasizing collaborative partnerships and entrepreneurship.

**Academic Affairs Objective:** Establish a research environment that is student-learner centered.

**College Objective:** Foster a culture of faculty participation in scholarly activities in the college that is student learner centered.

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY07
Promote the development and growth of faculty participation in scholarly activities that include student participation. (2)	<ul style="list-style-type: none"> <li>Require tenure track faculty to submit a research agenda.</li> <li>Involve students in research and presentations.</li> <li>Utilize Department resources to financially support scholarly activities. (i.e., travel to present and research expenses.</li> </ul>	Increase the number of faculty presentations and/or publications by 10% as compared to AY 2005-2006.	The Department Chair will collect data on the number of faculty presentations & publications in May 2007. This data will be compared to data collected in May 2006. The number of faculty presentations and/or publications will increase by 10% as compared to AY 2005-2006.	<ul style="list-style-type: none"> <li>Additional travel money for the department.</li> <li>Additional research assistantships.</li> <li>Additional FRC research grants.</li> </ul>

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Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY07
	<ul style="list-style-type: none"> <li>Assist and encourage faculty to apply for research funding and assistantships.</li> <li>Implement Doctoral Program in Rehabilitation Counseling.</li> </ul>			

**UTPA Goal:** Enhance UTPA's engagement with the community to meet challenges and maximize opportunities.

**Academic Affairs Objective:** Develop a Continuing Education Division within Academic Affairs.

**College Objective:** Provide community education opportunities.

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY07
To provide continuing education and professional development programs & workshops. (3)	<ul style="list-style-type: none"> <li>Conduct Annual Department of Rehabilitation Conference for practitioners.</li> <li>Sponsor and co-sponsor additional trainings through the End Violence Against Women with Disabilities</li> </ul>	The Department will conduct at least one Rehabilitation conference and the EVAWD and CHRR projects will maintain at least the same number of presentations from the previous year by May 2007.	Department Chair will document the completion of one Annual Conference. In addition, the department will collect data from the grant sponsored projects to determine whether they are maintaining the same rate of sponsored or co-sponsored workshops or conferences. This	No new resource needed.

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<b>Unit Objective</b>	<b>Strategy(ies) to Achieve Unit Objective</b>	<b>Measurable Outcome for Unit Objective</b>	<b>Assessment Criteria, Evaluation Methods for Measurable Outcome</b>	<b>New Resources Needed in FY07</b>
	Project (EVAWD) and The Center for Hispanic Resources in Rehabilitation (CHRR).		information will be submitted to the Dean's office in the annual assessment report by May 31, 2006.	



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**Academic Affairs Objective:** Ensure that graduate programs are academically rigorous and research centered, promoting independent learning and preparing graduates to contribute successfully to their chosen profession.

**College Objective:** Provide graduate and undergraduate programs that are academically rigorous, promote independent learning and prepare graduates to contribute successfully to their chosen professions.

Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	Assessment Results (Use actual data to describe annual performance)	Use of Results (What change was made?)
Provide a quality education to students that result in graduates who can provide quality services to persons with disabilities. (1)	The results of the Student Learning Outcome Assessments will meet all of the objective outcomes listed in the Student	The Department Chair will review and analyze the Student Learning Outcomes Assessment Reports for the academic	The learning outcomes assessment plan has been conducted as scheduled. Outcomes include student surveys,	Results reviewed by Chair and Assistant Dean. No changes were indicated for the

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Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	Assessment Results (Use actual data to describe annual performance)	Use of Results (What change was made?)
	Learning Outcomes Assessments.	year to determine if the criteria for success was achieved for each outcome. One-hundred percent of the stated criteria will be met for each graduating class.	faculty evaluation of practicum portfolio, employer surveys, and practicum supervisor evaluations. Expected outcomes Achieved.	graduate and undergraduate academic programs at this time.

**UTPA Goal:**

Become an outstanding research institution, emphasizing collaborative partnerships and entrepreneurship.

**Academic Affairs Objective:**

Establish a research environment that is student-learner centered.

**College Objective:**

Foster a culture of faculty participation in scholarly activities in the college that is student learner centered.

Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	Assessment Results (Use actual data to describe annual performance)	Use of Results (What change was made?)
Promote the development and growth of faculty participation in scholarly activities that include student participation. (2)	Increase the number of faculty presentations and/or publications by 10% as compared to AY 2005-2006.	The Department Chair will collect data on the number of faculty presentations & publications in May 2007. This data will be compared to data collected in May 2006. The number of faculty presentations and/or publications will increase by 10% as compared to AY 2005-2006.	The number of Presentations & Publications for FY 2007 was 59 compared to 61 for FY 2006. There has been a 3 % decrease.	The department chair will meet with each faculty member to review their individual professional achievement goals. Also department chair will review data collections procedures. Since the tenure and promotion cycle is data for 9-1-06 to 8-31-07 and the Action Plan is for 6-1-06 to 5-31-07 there

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				may have been some confusion as to the time lines required for this assessment. Also this entire objective will be reviewed by faculty at a department faculty meeting this fall to determine if the goal is reasonable. If it is then methods to increase production will be instituted.

**UTPA Goal:** Enhance UTPA's engagement with the community to meet challenges and maximize opportunities.

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Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	Assessment Results (Use actual data to describe annual performance)	Use of Results (What change was made?)
To provide continuing education and professional development programs & workshops. (3)	The Department will conduct at least one Rehabilitation conference and the EAWD and CHRR projects will maintain at least the same number of presentations from the previous year by May 2007.	Department Chair will document the completion of one Annual Conference. In addition, the department will collect data from the grant sponsored projects to determine whether they are maintaining the same rate of sponsored or co-	CHRR conducted 4 trainings in FY 2007 as compared to 2 in FY 2006. EAWD conducted 13 trainings in FY 2007 as compared to 14 in 2006. The Department Annual Conference was canceled due to low enrollment.	Changes will be implemented to ensure that the Department Conference is held this year. These include a earlier start date and scheduling at a different time. Although the department was not able to

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		sponsored workshops or conferences. This information will be submitted to the Dean's office in the annual assessment report by May 31, 2006.		conduct the Department Conference this year, CHRR and the EVAWAD projects have continued to offer significant educational opportunities to the professional community both locally and nationally.