

Administrative and Educational Support Report*

Department of Occupational Therapy

**Annual Action Plan
Annual Assessment Report**

June 2007 – May 2008

*Student Learning Outcomes for this department are available at
<http://www.ie.utpa.edu/CoBALearningOutcomes.htm>



Annual Action Plan: June 1, 2007–May 31, 2008

Unit: **Occupational Therapy Department**

UTPA Mission: The University of Texas-Pan American (UTPA) serves the higher education needs of a rapidly growing, international, multicultural population in the South Texas Region. The University preserves, transmits and creates knowledge to serve the cultural, civic, and economic advancement of the region and the state. The University provides students advanced instruction in academic programs offered through innovative delivery systems that lead to professional certification, and baccalaureate, master’s and doctoral degrees. Through teaching, research, creative activity and public service, UTPA prepares students for lifelong learning and leadership roles in the state, nation and world community.

Division: Academic Affairs

Unit Head: Judith Bowen/Angela Scoggin

Unit Mission: The Department of Occupational Therapy supports the mission of the university of Texas-Pan American by preparing graduate level professionals capable of meeting the challenges of health care and community environments, and the unique needs of growing international and multi-cultural populations of the south Texas region. Faculty and students engage in and promote scholarly inquiry and service which support the health and wellness of the community. The preservation, transmission, and creation of knowledge result in exemplary and caring practice. Graduates are prepared to assume the roles of life-long learners, innovators and leaders in the state, nation, and world communities.

UTPA Goal: **1: Provide students with a quality educational experience that enables them to complete their educational goals in a timely fashion.**

Academic Affairs Objective: 1.A. The Provost’s Office will support the Colleges and Departments to establish a systematic methodology for the collection, reporting, benchmarking and improving continuance of students in degree programs as measured by key outcome measures associated with students in continuance degree programs.

College/AVP Objective: 1.A. The College of Health Sciences & Human Services (COHSHS) will assist the departments to establish a systematic methodology for collecting, reporting and benchmarking of the key outcome measures associated with continuance of students (graduation, retention, persistence) and will improve continuance of students in degree programs as measured by these outcomes.

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Unit Objective	Measurable Outcomes and Criteria for Unit Objective	Strategy(ies) to Achieve Unit Objective	Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
<p>1.A. The Occupational Therapy Department will establish a systematic methodology for collecting, reporting and benchmarking of the key outcome measures associated with student success as entry level practitioners.</p>	<p>80% of the graduates of the Occupational Therapy Department will pass NBCOT Certification Examination on first attempt.</p>	<p>Department will monitor pass rate yearly</p> <p>NBCOT examination question format and vocabulary will be used in construction of tests within courses.</p> <p>Department will address test-taking skills.</p> <p>Identify content areas scores significantly below NBCOT mean exam score in order to direct remediation.</p>	<p>The Chair and faculty will compare pass rates for 2007-2008 against the figures for 2006-2007 to determine the percentage increase. Data will be maintained in a database and submitted to the Dean's office by the announced deadline.</p>	<p>None</p>

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UTPA Goal: Provide students with a quality educational experience that enables them to complete their educational goals in a timely fashion.

Academic Affairs Objective: 1.B. The Provost’s Office will work with the Colleges (and departments) to establish a systematic methodology for the collection, reporting, benchmarking and improving of the key outcome measures associated with enhancing student learning outcomes.

College/AVP Objective: 1.B.The College of Health Sciences and Human Services will assist the departments in establishing a systematic methodology for the collection, reporting, and benchmarking of the key outcome measures associated with enhancing student learning outcomes and will improve student learning as measured by these outcomes.

Unit Objective	Measurable Outcomes and Criteria for Unit Objective	Strategy(ies) to Achieve Unit Objective	Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
1.B.The Occupational Therapy Department will establish a systematic methodology for the collection, reporting, and benchmarking of the key outcome measures associated with enhancing student learning outcomes and will improve student learning as measured by these outcomes.	80% of the SLOs for the Graduate Program will be achieved.	Increase the use of instructional technology in courses. Maintain accreditation standards. Encourage faculty development to enhance teaching. Encourage Professional development for Preceptor/Field Experience Personnel. Provide state-of-the-art laboratory equipment.	The Chair will analyze SLO reports and licensure/certification data to determine if the criteria for each measurable outcome has been met.	Funding for new instructional technology. Funding for new laboratory equipment. Funding for accreditation fees.

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UTPA Goal: Provide students with a quality educational experience that enables them to complete their educational goals in a timely fashion.

Academic Affairs Objective: 1.C. The Provost Office will work with the Colleges (and departments) to establish a systematic methodology for the collection, reporting, benchmarking, and improving of the key outcome measures associated with increasing access to our educational programs

College/AVP Objective: 1.C. The College of Health Sciences and Human Services will assist the departments to establish a systematic methodology for the collection, reporting and benchmarking of the key outcome measures associated with increasing access to our educational programs and will improve access as measured by these outcomes.

Unit Objective	Measurable Outcomes and Criteria for Unit Objective	Strategy(ies) to Achieve Unit Objective	Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
<p>1.C. The Occupational Therapy Department will establish a systematic methodology for the collection, reporting and benchmarking of the key outcome measures associated with increasing access to our educational programs and will improve access as measured by these outcomes.</p>	<p>Increase access to the program as compared to 2006-2007 using the key outcome measures: a. increase in qualified applicant pool b. students involved in research activities with faculty</p>	<p>Utilize the college recruitment committee to increase awareness of college programs.</p> <p>Promote program participation in new student/transfer orientations.</p> <p>Expand opportunities for students engaged in research activities.</p> <p>Support Student Research Day by identifying courses where students could develop a research project</p> <p>Ensure baseline data is available for all key indicators.</p>	<p>The Chair will monitor key indicators for the program and compare figures for 2007-2008 against the previous year to determine if there has been an overall increase in the key outcome measures.</p>	<p>Increase funding for program recruitment.</p> <p>Increase funding for students engaged in research activities.</p>

UTPA Goal:

2. Become an outstanding research institution emphasizing collaborative partnerships and entrepreneurship.

**Academic
Affairs
Objective:**

2.A. The Provost's Office will support the Colleges and Departments to establish systematic methodology for the collection, reporting, benchmarking, and to improve the production and dissemination of scholarly and creative works as measured by key outcome measures.

**College/AVP
Objective:**

2.A The COHSHS will support the Departments to establish systematic methodology for the collection, reporting and benchmarking of the key outcome measures for scholarly productivity and will increase scholarly productivity of its tenured/tenure track faculty as measured by these outcomes.

Unit Objective	Measurable Outcome for Unit Objective	Strategy(ies) to Achieve Unit Objective	Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
<p>2.A The Occupational Therapy Program will establish systematic methodology for the collection, reporting and benchmarking of the key outcome measures for scholarly productivity and will increase scholarly productivity of its tenured/tenure track faculty as measured by these outcomes.</p>	<p>The Occupational Therapy Program will increase the overall number of scholarly activities by TT/Tenured faculty as compared to the baseline year of 2006-2007 using the key outcome indicators:</p> <ul style="list-style-type: none"> a. number of refereed/juried works in journals b. number of state, regional, national and international presentations. c. number of books. d. number of book chapters. 	<p>Publicize scholarly productivity successes.</p> <p>Publicize availability of internal and external sources of funding.</p> <p>Advocate for release time for faculty who demonstrate high levels of scholarly activity.</p> <p>Facilitate full utilization of research assistants.</p> <p>Ensure that baseline data for benchmarking is available.</p>	<p>The Chair will monitor the key outcome indicators for the program and compare figures for 2007-2008 against the previous year to determine if there has been an overall increase.</p>	<p>Increased release time for faculty engaged in scholarly activity.</p> <p>Increase funding for research assistants.</p>

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Unit Objective	Measurable Outcome for Unit Objective	Strategy(ies) to Achieve Unit Objective	Evaluation Methods for Measurable Outcome	New Resources Needed in FY08

UTPA Goal:

2. Become an outstanding research institution emphasizing collaborative partnerships and entrepreneurship.

Academic Affairs Objective:

2.B. The Provost's Office will support the Colleges and Departments to establish systematic methodology for the collection, reporting, benchmarking, and to improve the acquisition of external funds as measured by key outcome measures and will increase the acquisition of external funds as measured by the key outcome measures.

College/AVP Objective:

2.B. The COHSHS will assist the Departments to establish systematic methodology for the collection, reporting and benchmarking and of key outcome measures for the acquisition of external funds and will improve the acquisition of external funds as measured by these outcomes.

Unit Objective	Measurable Outcomes and Criteria for Unit Objective	Strategy(ies) to Achieve Unit Objective	Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
2.B. The Occupational Therapy Program will establish systematic methodology for the collection, reporting and benchmarking of key outcome measures for the acquisition of external funds and will improve the acquisition of external funds as measured by these outcomes.	Improve the acquisition of external funds as measured by an overall increase in the key outcome indicators: a. number and amount of non-research projects submitted for funding b. number and amount of externally funded research by faculty c. number of collaborative projects d. amount of indirect funding generated	Publicize internal and external sources of funding Encourage PI's to write paid release time into their externally funded projects. Encourage more faculty to submit externally funded grant proposals Publicize opportunities for grant writing workshops	The Chair will monitor key indicators and compare figures for 2007-2008 against the previous year to determine if there has been an overall increase in the key outcome measures.	None

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Unit Objective	Measurable Outcomes and Criteria for Unit Objective	Strategy(ies) to Achieve Unit Objective	Evaluation Methods for Measurable Outcome	New Resources Needed in FY08

UTPA Goal:

3. Enhance UTPA’s engagement with the community to meet the challenges and maximize opportunities.

Academic Affairs Objective:

3.A. The Provost Office will support the Colleges and Departments to establish a systematic methodology for the collection, reporting, benchmarking and to increase credit and non-credit course offerings as measured in the key outcome measures.

College/AVP Objective:

3.A. The COHSHS will assist the Departments in establishing a systematic methodology for collecting, reporting and benchmarking of key outcome measures for credit and non-credit course offerings and will increase credit and non-credit course offerings as measured by these outcomes.

Unit Objective	Measurable Outcomes and Criteria for Unit Objective	Strategy(ies) to Achieve Unit Objective	Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
3.A. The Occupational Therapy Program will establish a systematic methodology for collecting, reporting and benchmarking of key outcome measures for course offerings and will increase course offerings as reflective of program review.	Increase by 5% the number of credit offerings using the following indicators as compared to the previous year: a. fully online courses b. continuing education programs	Encourage faculty to put courses online as appropriate	The Chair will monitor key indicators and will compare figures for 2007-2008 against the previous year to determine if there has been an overall increase in the key outcome measures	Funding for training faculty in on-line instruction.

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UTPA Goal:

3. Enhance UTPA’s engagement with the community to meet the challenges and maximize opportunities.

**Academic
Affairs
Objective:**

3.B. The Provost Office will support the Colleges and Departments to establish a systematic methodology for the collection, reporting, benchmarking, and to improve the integration of University and community resources as measured in the key outcome measures.

**College/AVP
Objective:**

3.B. The COHSHS will assist the Departments in establishing a systematic methodology for collecting, reporting and benchmarking of the key outcome measures that measure University participation in professional and community activities and will increase University participation in professional and community activities as measured by these outcomes.

Unit Objective	Measurable Outcome for Unit Objective	Strategy(ies) to Achieve Unit Objective	Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
<p>3.B. The Occupational Therapy Program will establish a systematic methodology for collecting, reporting and benchmarking of the key outcome measures that measure University participation in professional and community activities and will increase University participation in professional and community activities as measured by these outcomes.</p>	<p>Increase the overall number of activities that demonstrate participation in professional and community activities by 5% as compared to the baseline year of 2006-2007.</p> <ul style="list-style-type: none"> a. number of programs with service learning activities b. number of external co-sponsored events c. number of community-based activities d. number of external proposals to secure funding in collaboration with community groups e. number of memberships on advisory boards f. number of faculty engaged in discipline 	<p>Develop collaborative research opportunities with practitioners in OT settings.</p> <p>Publicize outstanding service and major appointments.</p> <p>Publicize events and activities.</p> <p>Reward community and professional activities in program merit process.</p>	<p>The Chair will monitor key indicators and will compare figures for 2007-2008 against the previous year to determine if there has been an overall increase in the key outcome measures</p>	<p>None</p>

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Unit Objective	Measurable Outcome for Unit Objective	Strategy(ies) to Achieve Unit Objective	Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
	specific consulting g. number of faculty holding office in professional organizations h. number of faculty serving on committees in professional organizations i. number of clinical affiliation agreements j. service on editorial review boards k. service related to external accreditation activities (e.g., site reviewer, paper reviewer)			

UTPA Goal: 4. Collaborate with P-12 schools to enlarge the pool of applicants who are personally prepared and academically qualified for higher education.

Academic Affairs Objective: 4.A. The Provost Office will support the Colleges and Departments to establish a systematic methodology for the collection, reporting, benchmarking, and to improve the pool of qualified applicants as measured in the key outcome measures.

College/AVP Objective: 4.A. The COHSHS will assist Departments in establishing a systematic methodology for collecting, reporting and benchmarking, of the key outcome measures related to improving the pool of qualified applicants as measured in the key outcome measures and will improve the pool of qualified applicants as measured by these outcomes.

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Unit Objective	Measurable Outcomes and Criteria for Unit Objective	Strategy(ies) to Achieve Unit Objective	Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
<p>4.A. The Occupational Therapy Program will assist in establishing a systematic methodology for collecting, reporting and benchmarking, of the key outcome measures related to improving the pool of qualified applicants as measured in the key outcome measures and will improve the pool of qualified applicants as measured by these outcomes</p>	<p>Participate in 4 recruitment activities at the local high schools.</p> <p>Attend 4 recruitment activities targeting graduate education.</p>	<p>Reward participation in recruitment activities in the merit process</p>	<p>The Chair will obtain verification of activity for each of the measurable outcomes for this objective and verify that all criteria have been met.</p>	<p>None</p>

UTPA Goal:

5. Infuse inter-American and global perspectives throughout the University community.

Academic Affairs Objective:

5.A. The Provost Office will support the Colleges and Departments to establish a systematic methodology for the collection, reporting, benchmarking, and to enhance access to inter-American and global perspectives as measured in the key outcome measures.

College/AVP Objective:

5.A. The College of Health Sciences and Human services will assist Departments in establishing a systematic methodology for the collection, reporting and benchmarking of the key outcome measures for enhancing access to inter-American and global perspectives and will enhance access to inter-American and global perspectives as measured in these outcomes.

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Unit Objective	Measurable Outcome for Unit Objective	Strategy(ies) to Achieve Unit Objective	Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
<p>5.A.The Occupational Therapy Program will assist in establishing a systematic methodology for the collection, reporting and benchmarking of the key outcome measures for enhancing access to inter-American and global perspectives and will enhance access to inter-American and global perspectives as measured in these outcomes.</p>	<p>Increase the number of indicator activities as compared to the baseline data for 2006-2007</p> <ul style="list-style-type: none"> a. number of active international partnerships that yield instructional, research or service benefits to the institution and its faculty b. number of students who study abroad for either credit or non-credit. c. number of faculty with international experiences through Fulbright or similar faculty experiences d. number of visiting international scholars e. number of international presentations f. number of courses/ special programs addressing cultural diversity issues in the curriculum 	<p>Assist faculty in acquiring necessary funding for international presentations.</p> <p>Identify appropriate courses which should address cultural diversity</p> <p>Collect baseline data</p>	<p>The Chair will monitor key indicators and compare figures for 2007-2008 against the previous year to determine if there has been an overall increase in the key outcome measures</p>	<p>Funding to allow faculty participation in international activities.</p>

UTPA Goal:

6. Optimize institutional effectiveness and efficiency with high quality organization standards.

Academic Affairs Objective:

6.A. The Provost Office will support the Colleges and Departments to establish a systematic methodology for the collection, reporting, benchmarking, and to optimize course offerings through careful planning as measured in the key outcome measures.

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College/AVP Objective: 6.A. The COHSHS will assist Departments in establishing a systematic methodology for collecting, reporting, and benchmarking of key outcome measures for optimizing course offerings and will improve the optimization of course offerings as measured by these outcomes.

UTPA Goal: 6. Optimize institutional effectiveness and efficiency with high quality organization standards

Academic Affairs Objective: 6.B. The Provost Office will support the Colleges and Departments to establish a systematic methodology for the collection, reporting, benchmarking, and to recruit and retain quality faculty as measured in the key outcome measures.

College/AVP Objective: 6.B. The College of Health Sciences and Human Services will establish a systematic methodology for the collection, reporting, and benchmarking of key outcome measures related to recruiting quality faculty and will increase the recruiting of qualified faculty as measured by these outcomes.

Unit Objective	Measurable Outcome for Unit Objective	Strategy(ies) to Achieve Unit Objective	Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
6.B. The Occupational Therapy Program will establish a systematic methodology for the collection, reporting, and benchmarking of key outcome measures related to recruiting quality faculty and will increase the recruiting of qualified faculty as measured by these outcomes.	Conduct national search in order to fill Chair position. Make initial offer to candidate by February 15, 2008.	Have Recruitment Plan approved by the Dean's office no later than September 24, 2008. Identify alternative venues to post advertisements	The Chair will review the the data for the measurable outcomes for this objective and determine if all criteria have been met.	Continuation of recruitment budget from the Provost's office.

AES FY08 Assessment Results Report

UTPA

Dept - Occupational Therapy

Unit Mission: The Department of Occupational Therapy supports the mission of the university of Texas-Pan American by preparing graduate level professionals capable of meeting the challenges of health care and community environments, and the unique needs of growing international and multi-cultural populations of the south Texas region. Faculty and students engage in and promote scholarly inquiry and service which support the health and wellness of the community. The preservation, transmission, and creation of knowledge result in exemplary and caring practice. Graduates are prepared to assume the roles of life-long learners, innovators and leaders in the state, nation, and world communities.

Unit Head: Shirley Wells

College: College of Health Sciences and Human Services

Division: Division of Academic Affairs

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Dept - Occupational Therapy - Degree Programs - Systematic Methodology\ - 1.A. The Occupational Therapy Department will establish a systematic methodology for collecting, reporting and benchmarking of the key outcome measures associated with student success as entry level practitioners.</p> <p>Outcome Types: Administrative - Fiscal Year 2008</p> <p>Start Date: 06/01/2007</p> <p>End Date: 05/31/2008</p> <p>Outcome Status: No Longer Desired</p> <p>Strategies: Department will monitor pass rate yearly</p> <p>NBCOT examination question format and vocabulary will be used in construction of tests within courses.</p> <p>Department will address test-taking skills.</p> <p>Identify content areas scores significantly below NBCOT mean exam score in order to direct remediation.</p>	<p>Assessment Method: The Chair and faculty will compare pass rates for 2007-2008 against the figures for 2006-2007 to determine the percentage increase. Data will be maintained in a database and submitted to the Dean's office by the announced deadline.</p> <p>Criterion for Success: 80% of the graduates of the Occupational Therapy Department will pass NBCOT Certification Examination on first attempt.</p>	<p>09/03/2008 - 11 of 16 passed NBCOT certification on first attempt (68.75%)</p> <p>Result Type: Criterion Not Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/04/2008 - Data reviewed by Chair and faculty. New strategies will be added in order to accomplish this outcome: Students will pass two practice certification examination prior to beginning fieldwork with a score of 80% or above.</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Dept - Occupational Therapy - SLOs - Systematic Methodology - 1.B. The Occupational Therapy Department will establish a systematic methodology for the collection, reporting, and benchmarking of the key outcome measures associated with enhancing student learning outcomes and will improve student learning as measured by these outcomes.</p>	<p>Assessment Method: The Chair will analyze SLO reports and licensure/certification data to determine if the criteria for each measurable outcome has been met.</p> <p>Criterion for Success: 80% of the SLOs for the Graduate Program will be achieved.</p>	<p>09/03/2008 - 8 of 9 SLOs (88%) where achieved</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/04/2008 - Data reviewed by Chair and faculty. The criterion not achieved was related to the pass rate of the NBCOT Certification Examination. The strategies for 1.A will also be applied to achieve a 100% outcome.</p>
<p>Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p> <p>Start Date: 06/01/2007</p> <p>Outcome Status: Active/Ongoing</p> <p>Strategies: Increase the use of instructional technology in courses.</p> <p>Maintain accreditation standards.</p> <p>Encourage faculty development to enhance teaching.</p> <p>Encourage Professional development for Preceptor/Field Experience Personnel.</p> <p>Provide state-of-the-art laboratory equipment.</p>			
<p>Dept - Occupational Therapy - Access - Systematic Methodology - 1.C. The Occupational Therapy Department will establish a systematic methodology for the collection, reporting and benchmarking of the key outcome measures associated with increasing access to our educational</p>	<p>Assessment Method: The Chair will monitor key indicators for the program and compare figures for 2007-2008 against the previous year to determine if there has been an overall increase in the key outcome measures.</p> <p>Criterion for Success: Increase access to the program as</p>	<p>09/02/2008 - a) Under: 0 Grad: 569 b) 2</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/04/2008 - Data reviewed by Chair and faculty. A new strategy will be added to increase the number of students involved in research activities with faculty: Faculty will mentor students through a literature systematic review project.</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>programs and will improve access as measured by these outcomes.</p> <p>Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p> <p>Start Date: 06/01/2007</p> <p>Outcome Status: Active/Ongoing</p> <p>Strategies: Utilize the college recruitment committee to increase awareness of college programs.</p> <p>Promote program participation in new student/transfer orientations.</p> <p>Expand opportunities for students engaged in research activities.</p> <p>Support Student Research Day by identifying courses where students could develop a research project</p> <p>Ensure baseline data is available for all key indicators.</p>	<p>compared to 2006-2007 using the key outcome measures: a. increase in qualified applicant pool b. students involved in research activities with faculty</p>		
<p>Dept - Occupational Therapy - Scholarly Productivity - Systematic Methodology - 2.A The Occupational Therapy Program will establish systematic methodology for the collection, reporting and benchmarking of the key outcome measures for scholarly productivity and will increase scholarly productivity of its tenured/tenure track faculty as measured by these outcomes.</p> <p>Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p> <p>Start Date:</p>	<p>Assessment Method: The Chair will monitor the key outcome indicators for the program and compare figures for 2007-2008 against the previous year to determine if there has been an overall increase.</p> <p>Criterion for Success: The Occupational Therapy Program will increase the overall number of scholarly activities by TT/Tenured faculty as compared to the baseline year of 2006-2007 using the key outcome outcome indicators: a. number of refereed/juried works in</p>	<p>09/02/2008 - a) 1 b) 5 c) 1 d) 1</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/04/2008 - Data reviewed by Chair and faculty. Will continue with current strategies.</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>06/01/2007</p> <p>Outcome Status: Active/Ongoing</p> <p>Strategies: Publicize scholarly productivity successes.</p> <p>Publicize availability of internal and external sources of funding.</p> <p>Advocate for release time for faculty who demonstrate high levels of scholarly activity.</p> <p>Facilitate full utilization of research assistants.</p> <p>Ensure that baseline data for benchmarking is available.</p>	<p>journals</p> <p>b. number of state, regional, national and international presentations.</p> <p>c. number of books.</p> <p>d. number of book chapters.</p>	<p>09/02/2008 - a) 1 b) 5 c) 1 d) 1</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/04/2008 - Data reviewed by Chair and faculty. Will continue with current strategies.</p>
<p>Dept - Occupational Therapy - Acquisition of External Funds - Systematic Methodology - 2.B.The Occupational Therapy Program will establish systematic methodology for the collection, reporting and benchmarking of key outcome measures for the acquisition of external funds and will improve the acquisition of external funds as measured by these outcomes.</p> <p>Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p> <p>Start Date: 06/01/2007</p> <p>Outcome Status: Active/Ongoing</p> <p>Strategies: Publicize internal and external sources of funding</p> <p>Encourage PI?s to write paid release time</p>	<p>Assessment Method: The Chair will monitor key indicators and compare figures for 2007-2008 against the previous year to determine if there has been an overall increase in the key outcome measures.</p> <p>Criterion for Success: Improve the acquisition of external funds as measured by an overall increase in the key outcome indicators:</p> <p>a. number and amount of non-research projects submitted for funding</p> <p>b. number and amount of externally funded research by faculty</p> <p>c. number of collaborative projects</p> <p>d. amount of indirect funding generated</p>	<p>09/02/2008 - a) 2: \$152,207 b) 1; \$119778 c) 1 d) 0 e) 0</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/04/2008 - Data reviewed by Chair and faculty. Will continue with current strategies.</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>into their externally funded projects.</p> <p>Encourage more faculty to submit externally funded grant proposals</p> <p>Publicize opportunities for grant writing workshops</p>			
<p>Dept - Occupational Therapy - Credit and Non-credit Course Offerings - Systematic Methodolgy - 3.A. The Occupational Therapy Program will establish a systematic methodology for collecting, reporting and benchmarking of key outcome measures for course offerings and will increase course offerings as reflective of program review.</p> <p>Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p> <p>Start Date: 06/01/2007</p> <p>Outcome Status: Active/Ongoing</p> <p>Strategies: Encourage faculty to put courses online as appropriate</p>	<p>Assessment Method: The Chair will monitor key indicators and will compare figures for 2007-2008 against the previous year to determine if there has been an overall increase in the key outcome measures</p> <p>Criterion for Success: Increase by 5% the number of credit offerings using the following indicators as compared to the previous year: a. fully online courses b. continuing education programs</p>	<p>09/02/2008 - a) 0 b) 8</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/04/2008 - Data reviewed by Chair and faculty. Will continue with current strategies.</p> <hr/>
<p>Dept - Occupational Therapy - Professional and Community Participation - Systematic Methodology - 3.B. The Occupational Therapy Program will establish a systematic methodology for collecting, reporting and benchmarking of the key outcome measures that measure University participation in professional and community activities and will increase University participation in professional and community activities as measured by these outcomes.</p> <p>Outcome Types: Administrative - Fiscal Year 2008</p>	<p>Assessment Method: The Chair will monitor key indicators and will compare figures for 2007-2008 against the previous year to determine if there has been an overall increase in the key outcome measures</p> <p>Criterion for Success: Increase the overall number of activities that demonstrate participation in professional and community activities by 5% as compared to the baseline year of 2006-2007. a. number of programs with service</p>	<p>09/03/2008 - (a) 0 (b) 0 (c) 3 (d) 1 (e) 5 (f) 2 (g) 2 (h) 2 (i) 566 (j) 1 (k) 1</p> <p>Result Type: Criterion Met</p>	<p>09/04/2008 - Data reviewed by Chair and faculty. Will continue with current strategies.</p> <hr/>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Administrative - Fiscal Years 2009 - 2011</p> <p>Start Date: 06/01/2007</p> <p>Outcome Status: Active/Ongoing</p> <p>Strategies: Develop collaborative research opportunities with practitioners in OT settings.</p> <p>Publicize outstanding service and major appointments.</p> <p>Publicize events and activities.</p> <p>Reward community and professional activities in program merit process.</p>	<p>learning activities</p> <p>b. number of external co-sponsored events</p> <p>c. number of community-based activities</p> <p>d. number of external proposals to secure funding in collaboration with community groups</p> <p>e. number of memberships on advisory boards</p> <p>f. number of faculty engaged in discipline specific consulting</p> <p>g. number of faculty holding office in professional organizations</p> <p>h. number of faculty serving on committees in professional organizations</p> <p>i. number of clinical affiliation agreements</p> <p>j. service on editorial review boards</p> <p>k. service related to external accreditation activities (e.g., site reviewer, paper reviewer)</p>	<p>Next Step: Continue Current Strategy(s)</p>	
<p>Dept - Occupational Therapy - Qualified Applicants - Systematic Methodology - 4.A. The Occupational Therapy Program will assist in establishing a systematic methodology for collecting, reporting and benchmarking, of the key outcome measures related to improving the pool of qualified applicants as measured in the key outcome measures and will improve the pool of qualified applicants as measured by these outcomes</p> <p>Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p>	<p>Assessment Method: The Chair will obtain verification of activity for each of the measurable outcomes for this objective and verify that all criteria have been met.</p> <p>Criterion for Success: Participate in 4 recruitment activities at the local high schools.</p> <p>Attend 4 recruitment activities targeting graduate education.</p>	<p>09/03/2008 - 14 recruitment activities</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/04/2008 - Data reviewed by Chair and faculty. Will continue with current strategies.</p>
<p>Start Date: 06/01/2007</p> <p>Outcome Status: Active/Ongoing</p>			

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Strategies: Reward participation in recruitment activities in the merit process</p>			
<p>Dept - Occupational Therapy - Access to Inter-American and Global Perspectives - Systematic Methodology - 5.A.The Occupational Therapy Program will assist in establishing a systematic methodology for the collection, reporting and benchmarking of the key outcome measures for enhancing access to inter-American and global perspectives and will enhance access to inter-American and global perspectives as measured in these outcomes.</p> <p>Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p> <p>Start Date: 06/01/2007</p> <p>Outcome Status: Active/Ongoing</p> <p>Strategies: Assist faculty in acquiring necessary funding for international presentations.</p> <p>Identify appropriate courses which should address cultural diversity</p> <p>Collect baseline data</p>	<p>Assessment Method: The Chair will monitor key indicators and compare figures for 2007-2008 against the previous year to determine if there has been an overall increase in the key outcome measures</p> <p>Criterion for Success: Increase the number of indicator activities as compared to the baseline data for 2006-2007</p> <p>a. number of active international partnerships that yield instructional, research or service benefits to the institution and its faculty</p> <p>b. number of students who study abroad for either credit or non-credit.</p> <p>c. number of faculty with international experiences through Fulbright or similar faculty experiences</p> <p>d. number of visiting international scholars</p> <p>e. number of international presentations</p> <p>f. number of courses/ special programs addressing cultural diversity issues in the curriculum</p>	<p>09/03/2008 - (a) 0 (b) 0 (c) 0 (d) 0 (e) 1 (f) 17</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/04/2008 - Data reviewed by Chair and faculty. Will continue with current strategies.</p> <hr/>
<p>Dept - Occupational Therapy - Recruiting Qualified Faculty - Systematic Methodology - 6.B. The Occupational Therapy Program will establish a systematic methodology for the collection, reporting, and benchmarking of key outcome measures related to recruiting quality faculty and will increase the recruiting of qualified faculty</p>	<p>Assessment Method: The Chair will review the the data for the measurable outcomes for this objective and determine if all criteria have been met.</p> <p>Criterion for Success: Conduct national search in order to fill Chair position.</p>	<p>09/03/2008 - (a) 0 --- Chair position (b) 1 ---- Faculty position</p> <p>Result Type: Criterion Not Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/04/2008 - Data reviewed by Chair and faculty. Will continue with current strategies.</p> <hr/>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>as measured by these outcomes.</p> <p>Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p> <p>Start Date: 06/01/2007</p> <p>Outcome Status: Active/Ongoing</p> <p>Strategies: Have Recruitment Plan approved by the Dean's office no later than September 24, 2008.</p> <p>Identify alternative venues to post advertisements</p>	<p>Make initial offer to candidate by February 15, 2008.</p>	<p>09/03/2008 - (a) 0 --- Chair position (b) 1 ---- Faculty position</p> <p>Result Type: Criterion Not Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/04/2008 - Data reviewed by Chair and faculty. Will continue with current strategies.</p>
<p>Dept - Occupational Therapy - Scholarly Productivity - Systematic Methodology (Copy) - 2.A The Occupational Therapy Program will establish systematic methodology for the collection, reporting and benchmarking of the key outcome measures for scholarly productivity and will increase scholarly productivity of its tenured/tenure track faculty as measured by these outcomes.</p> <p>Outcome Types: Administrative - Fiscal Year 2008</p> <p>Start Date: 06/01/2007</p> <p>End Date: 05/31/2008</p> <p>Outcome Status: Active/Ongoing</p>	<p>Assessment Method: The Chair will monitor the key outcome indicators for the program and compare figures for 2007-2008 against the previous year to determine if there has been an overall increase.</p> <p>Criterion for Success: The Occupational Therapy Program will increase the overall number of scholarly activities by TT/Tenured faculty as compared to the baseline year of 2006-2007 using the key outcome outcome indicators:</p> <ol style="list-style-type: none"> number of refereed/juried works in journals number of state, regional, national and international presentations. number of books. number of book chapters. 		