

Unit Assessment Report - Four Column

UTPA

Admin - Office of the President

Unit Mission: The Mission of the Office of the President is to provide support and coordination of the President and the Executive Administrators' activities with the UT System, various university constituencies, external agencies and the public.

Unit Head: Charles A. Sorber - Interim

Division: Division of the President

AES Intended Outcomes	Means of Assessment & Criteria for Success / Strategies	AES Assessment Results	Use of Result & Follow-Up
<p>Admin - Office of the President - Diversity and Equal Opportunity (FY9-11) - Diversity and Equal Opportunity will be valued and acknowledged</p> <p>AES Outcome Types: AES - Fiscal Year 2008 AES - Fiscal Years 2009 - 2011</p> <p>Start Date: 06/01/2007</p> <p>AES Outcome Status: Active/Ongoing</p> <p>Strategies: 1. Director will meet with each vice president to share complaints, review trends and discuss the strengths & weaknesses within their division in regard to diversity. 2. Incorporate the value and acknowledgement of diversity into campus professional development opportunities</p>	<p>AES Assessment Method: 1a. Reports of attendance will be submitted and reviewed by June 15th.</p> <p>Criterion for Success: 100 % of faculty and staff will attend the mandatory training sessins within the timelines.</p>	<p>10/06/2009 - 60% attendance</p> <p>Result Type: Criterion Not Met</p> <p>Result Status: Loop Closed</p>	<p>10/06/2009 - Develop an on-line training that would be more accessible to employees.</p>
<p>Start Date: 06/01/2007</p> <p>AES Outcome Status: Active/Ongoing</p> <p>Strategies: 1. Director will meet with each vice president to share complaints, review trends and discuss the strengths & weaknesses within their division in regard to diversity. 2. Incorporate the value and acknowledgement of diversity into campus professional development opportunities</p>	<p>AES Assessment Method: 1b. Reports of meeting with each vp will be submitted to president reflecting strengths and weaknesses discussed as well as plans for improvement</p> <p>Criterion for Success: The departments and divisions will demonstrate appropriate respect & reflect diversity</p>	<p>10/06/2009 - Report not finalized.</p> <p>Result Type: Criterion Not Met</p> <p>Result Status: Pending Follow-Up</p>	
<p>Start Date: 06/01/2007</p> <p>AES Outcome Status: Active/Ongoing</p> <p>Strategies: 1. Director will meet with each vice president to share complaints, review trends and discuss the strengths & weaknesses within their division in regard to diversity. 2. Incorporate the value and acknowledgement of diversity into campus professional development opportunities</p>	<p>AES Assessment Method: 1c. Fewer official complaints to Diversity Office</p> <p>Criterion for Success: The departments and divisions will demonstrate appropriate respect & reflect diversity</p>	<p>10/06/2009 - There were 13 external complaints filed. EEOC/TWC found no violations by the university. There were 12 official internal complaints filed.</p> <p>Result Type: Inconclusive</p> <p>Result Status: Loop Closed</p>	<p>10/06/2009 - Revise the criteria for success.</p>
<p>Start Date: 06/01/2007</p> <p>AES Outcome Status: Active/Ongoing</p> <p>Strategies: 1. Director will meet with each vice president to share complaints, review trends and discuss the strengths & weaknesses within their division in regard to diversity. 2. Incorporate the value and acknowledgement of diversity into campus professional development opportunities</p>	<p>Criterion for Success: The departments and divisions will demonstrate appropriate respect & reflect diversity</p>	<p>08/31/2008 - There were 0 official external (EEOC/TCR) complaints filed There were 39 official internal complaints filed.</p> <p>Result Type: Inconclusive</p> <p>Result Status: Add New Strategy</p>	<p>08/06/2009 - Changed to new strategy</p> <p>11/12/2008 - Departments are hosting retreatswhich include diversity training.</p>

AES Intended Outcomes	Means of Assessment & Criteria for Success / Strategies	AES Assessment Results	Use of Result & Follow-Up
Admin - Office of the President - UT System/UTPA Coordination (FY9-11) - Facilitate and coordinate effective and efficient legal, policy, docketing, communication and approvals with UT System Offices and UTPA president's office. AES Outcome Types: AES - Fiscal Years 2009 - 2011 Start Date: 09/01/2008	AES Assessment Method: Maintain logs and coordinate with appropriate constituents on legal, EEO, ADA litigation matters. Criterion for Success: Logs will reflect activity for the year	10/22/2009 - ADA cases - 8 EEOC cases - 27 Legal cases - 8 (2008-2009) Legal cases - 7 (carry over) Result Type: Criterion Met Result Status: Loop Closed	
AES Outcome Status: Active/Ongoing Strategies:	AES Assessment Method: Log number and specifics of complaints Criterion for Success: Number of complaints will be benchmarked	10/22/2009 - All complaints - 127 Result Type: Criterion Met Result Status: Loop Closed	
1. Maintain logs and coordinate with appropriate constituents on legal , EEO, ADA, and litigation matters. 2. Maintain and handle complaints. 3. Review policies for updating, coordinate the approval process between the system and the campus and upload approved policies to website. 4. Coordinate docket/agenda items for Regental Approval	AES Assessment Method: Number of policies reviewed by system with the year Criterion for Success: Benchmark established	10/22/2009 - Policies 20 (Requested approval/review) Result Type: Criterion Met Result Status: Loop Closed	
	AES Assessment Method: Number of agenda/docket items sent to system Criterion for Success: Successful approval of agenda items and docket	10/22/2009 - Docket items - 37 Agenda items - 4 Result Type: Criterion Met Result Status: Loop Closed	
Admin - Office of the President - Review organizational structures and processes for continuous improvement (FY09-11) - Effective,coordinated and efficient operation of the university. AES Outcome Types: AES - Fiscal Years 2009 - 2011 Start Date: 09/01/2008	AES Assessment Method: 1a. New Vice President will be hired Criterion for Success: Fill vacancy for VP for University Advancement	10/06/2009 - New Vice President for University Advancement was hired. Result Type: Criterion Met Result Status: Loop Closed	10/06/2009 - Vice President staffing complete. Will remove this assessment method.
	AES Assessment Method: 2a. Dollar amount of external funding for research received by the university.	10/06/2009 - FY 08 Research funding = %7.6. FY09 Research funding is \$7.9million, a 3.9% Result Type:	10/06/2009 - This Outcome and Assessment will be removed due to new plan.

AES Intended Outcomes	Means of Assessment & Criteria for Success / Strategies	AES Assessment Results	Use of Result & Follow-Up
<p>End Date: 08/31/2009</p> <p>AES Outcome Status: Active/Ongoing</p> <p>Strategies: 1. Continue to identify strengths & weaknesses of administrative and academic team as well as strengths & weaknesses of the university. *Search for a new Vice President for University Advancement. *Reorganize the various divisions to improve effectiveness and efficiency. 2. Review, centralize and improve efficiency in the research and sponsored projects processes.</p>	<p>Criterion for Success: The university will increase participation of faculty in research as evidenced by an increase in external funding by 5%.</p>	<p>Criterion Not Met</p> <p>Result Status: Loop Closed</p>	
<p>Admin - Office of the President - Funding Support (FY09-11) - We will develop relationships to increase funding support for the university.</p> <p>AES Outcome Types: AES - Fiscal Year 2008 AES - Fiscal Years 2009 - 2011</p>	<p>AES Assessment Method: Report on the performance will be submitted demonstrating progress and accomplishments.</p> <p>Criterion for Success: A defined role and plan, agreed upon with the president will be submitted by the VP with measurable goals articulated.</p>	<p>10/06/2009 - New VPUA is tracking this assessment.</p> <p>Result Type: Criterion Not Met</p> <p>Result Status: Loop Closed</p>	<p>10/06/2009 - Outcome and assessment is now in VPUA plan and will be tracked there.</p>
<p>Start Date: 06/01/2007</p> <p>End Date: 08/31/2009</p> <p>AES Outcome Status: Active/Ongoing</p> <p>Strategies: 1. Work with Foundation Board, meet with donors, cultivate prospects, initiate & follow up on proposals.</p>	<p>AES Assessment Method: Office will develop report listing number of events and attendance</p> <p>Criterion for Success: Report will show numbers of events and donor attendance as a benchmark</p>	<p>10/06/2009 - No data in Office of President due to new VPUA.</p> <p>Result Type: Criterion Not Met</p> <p>Result Status: Loop Closed</p>	<p>10/06/2009 - New VPUA will track this outcome and assessment.</p>
<p>2. Host events to cultivate donors and external constituents.</p> <p>3. Identify placement for Community Engagement function within the University to focus efforts for effectiveness and</p>	<p>AES Assessment Method: Identify placement for Community Engagement function within the University to focus on outreach efforts for effectiveness and efficiency</p> <p>Criterion for Success: Placement of Community Engagement function</p>	<p>10/06/2009 - No action taken by interim president.</p> <p>Result Type: Criterion Not Met</p> <p>Result Status: Loop Closed</p>	<p>10/06/2009 - New President will make determination.</p>

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<p>efficiency.</p> <p>4. Meet with state and federal legislators to maximize opportunities that support higher education in the region.</p>	<p>AES Assessment Method: Report on number of contacts with state and federal legislators to maximize opportunities that support higher education in the region and at the University</p> <p>Criterion for Success: Report will benchmark</p>	<p>10/06/2009 - No need to set benchmark as Office of President will not track this outcome.</p> <p>Result Type: Criterion Not Met</p> <p>Result Status: Loop Closed</p>	<p>10/06/2009 - New outcomes developed for Office of President. Scope of President's Office changed, no longer University-wide.</p> <hr/>