

# Unit Assessment Report - Four Column

## UTPA

### Admin - College Access & Support Programs

**Unit Mission:** The Department of College Access and Support Programs contributes to the mission of the Division of Enrollment and Student Services at The University of Texas-Pan American by serving select populations of students traditionally underrepresented in higher education. We serve our students by promoting the completion of secondary education, facilitating the acquisition of skills for academic success, and providing post-secondary education access and transition services.

**Unit Head:** Lisa Prieto

**Division:** Division of Enrollment and Student Services

AES Intended Outcomes	Means of Assessment & Criteria for Success / Strategies	AES Assessment Results	Use of Result & Follow-Up
<p>Admin - College Access &amp; Support Programs - Increase External Funding - Increase external funding for ESS departments by 5% annually.</p> <p><b>AES Outcome Types:</b> AES - Fiscal Years 2009 - 2011</p> <p><b>Start Date:</b> 09/01/2008</p> <p><b>End Date:</b> 08/31/2009</p> <p><b>AES Outcome Status:</b> Active/Ongoing</p> <p><b>Strategies:</b></p>	<p><b>AES Assessment Method:</b> 1. Number of proposals developed.</p> <p><b>Criterion for Success:</b> Develop at least one additional proposal each year. Baseline is 2007-2008 number of proposals developed: 7 proposals.</p>	<p>10/12/2009 - 12 Proposals were developed in 2008 -2009.</p> <p><b>Result Type:</b> Criterion Met</p> <p><b>Result Status:</b> Loop Closed</p>	<p>10/12/2009 - The timing of grant proposals, due dates, and award notifications make it difficult to count a grant in any one fiscal year. For example, a grant can be worked on in one fiscal year and awarded in another, but dates were not being kept in the office's internal grant spreadsheet. Due dates and awarded dates will be tracked in the spreadsheet for further clarification.</p>
<p>1. Identify funding sources. 2. Work with ESS departments as requested to prepare and submit funding proposals. 3. Track internal routing and submission of proposals for ESS departments. 4. Keep track of total external funding applied for and received each year.</p>	<p><b>AES Assessment Method:</b> 2. Number of proposals successfully funded.</p> <p><b>Criterion for Success:</b> Receive funding for at least 75% of proposals submitted each year.</p>	<p>10/12/2009 - 6 proposals were successfully funded (50%).</p> <p><b>Result Type:</b> Criterion Not Met</p> <p><b>Result Status:</b> Loop Closed</p> <p><b>Resources Needed - Classified</b> Full-time Grant Writer will be needed to ensure better prepared grants.</p>	<p>10/12/2009 - There did not appear to be a baseline statistic to compare this year's percentage of successfully funded grants to, so we may need to revisit this assessment method and criterion for success.</p>
	<p><b>AES Assessment Method:</b> 3. Total dollar amount of funding awarded each year.</p> <p><b>Criterion for Success:</b> Increase total dollar amount of funding awarded each year by 5%.</p>	<p>10/12/2009 - Total amount funded for FY09 was \$465,246.</p> <p><b>Result Type:</b> Inconclusive</p> <p><b>Result Status:</b> Loop Closed</p>	<p>10/12/2009 - Criterion of success makes it difficult to gauge since some grants are awarded across two or more fiscal years. The CASP Office will determine a better method for measuring success of grant funding or revise the</p>

AES Intended Outcomes	Means of Assessment & Criteria for Success / Strategies	AES Assessment Results	Use of Result & Follow-Up
			assessment method.