



Academic Program Review: June 1, 2004–May 31, 2005

Unit: Department of Art

Part III Academic Program Review

Instructions:

1. Complete this section if the review of one or more programs in your department was completed during 2004-2005 **OR** if one or more of your programs did not address recommendations received in previous years.
2. Copy and paste to add another program and table or additional rows for recommendations.
3. Insert additional rows or delete extra rows in tables as needed.

Undergraduate Program:

Art

Program Review Committee Recommendations	Responses to Recommendations (Describe changes or improvements.)
1. Develop and implement a formal process for periodically evaluating the curriculum in the Undergraduate Art Program and documenting any changes to improve the curriculum. (6c)	A formal process for periodic review of undergraduate curriculum and documenting changes to this curriculum has been developed and still needs to be finalized by a vote from the faculty.
2. Develop and implement strategies for retaining students in the Undergraduate Art Program and review the effectiveness of the strategies on a regular basis. (9b)	Some faculty members are participating in a computerized program to contact students that are struggling in an effort to increase retention.
3. Develop, implement and evaluate regularly an orientation program for majors and minors that will enhance the recruitment and retention efforts of the Undergraduate Art Program. (11c)	An orientation program has been planned to tie into the existing university orientation plan including a group meeting at the beginning of the semester.
4. Develop and implement procedures for the training of advisers in the Undergraduate Art Program. (12a)	A meeting has been scheduled for all full time faculty members and the department secretary to address training for advisers.
5. Systematically evaluate the advisement process for the Undergraduate Art Program and document how the results of the evaluations are used to improve the process. (12c)	A plan has been constructed to assign students evenly to specific advisers in the fall.
6. Officially document the academic qualifications and/or professional experience of any faculty member who does not meet SACS requirements for teaching credentials. (20c)	Faculty qualifications have all been documented and submitted to the Dean.
7. Review the status of the laboratory fee charged for studio courses to	The lab fee status was reviewed and found to be inadequate. Budget requests

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determine if the fee is adequate to offset the cost of bulk materials used in the courses. (36c)	were made to increase lab fees.
8. To support strategic planning efforts by the department, develop a unique mission statement for the Undergraduate Art Program or address the mission of the undergraduate program within the context of the current mission statement for the department. (39a)	A new mission statement was developed and approved by the whole faculty that addresses both the undergraduate and graduate program.
9. Develop goals specific to the Undergraduate Art Program. (39b)	A set of goals for the department have been developed that apply to both the graduate and undergraduate program.
10. Develop and implement a formal planning and evaluation process. (40)	A formal planning process has been developed for implementation in 2005/06
11. Systematically assess and document the progress of the Undergraduate Art Program in achieving its goals. (41)	Faculty evaluated and documented the progress of B.F.A and M.F.A students in 2004-05. New forms were developed to increase the effectiveness of this process.
12. Address in its strategic plan some or all of the developments envisioned by the Undergraduate Art Program in the next five years. (42i)	A revision to the strategic plan was started that is focused more clearly on student outcomes
13. Systematically document how the results of evaluations of instruction in the Undergraduate Art Program are used to improve teaching effectiveness. (43c)	A form was developed to document changes faculty have made to course content based on student performance.
14. Develop and implement a mechanism for systematically measuring the performance of its former students to determine the strengths and weaknesses of the Undergraduate Art Program. (45)	We do not have the resources to contact all of our graduates. (Perhaps the alumni association can help with this.)

Graduate Program:

(The **graduate art program** did not meet the criteria in the Academic Program Review Policy for review in the first cycle.)