



Academic Program Review: June 1, 2005–May 31, 2006

Unit: Department of Computer Information Systems and Quantitative Methods

Part III Academic Program Review

Instructions:

In the right-hand column, describe efforts to comply with the Program Review Committee recommendations for the undergraduate and/or graduate programs listed below and any improvements that have resulted from changes to the program as of May 31, 2006.

Undergraduate Program: Computer Information Systems

Program Review Committee Recommendations (Numbering corresponds to original numbering in PRC Report)	Responses to Recommendations (Describe changes or improvements.)
1. Develop and implement a formal process for periodically evaluating the computer information systems curriculum and documenting any changes to improve the curriculum. (6b)	<p>Graduates and employers are questioned as to the appropriateness of our curriculum. This feedback along and the suggested curriculum from by the Association for Information Technology is used to revise our curriculum. The list of required courses was reduced by one course allowing for one more elective course to be available. Prerequisites for courses were modified, one new course developed, and one course was modified.</p> <p>Results of ETS exam given to senior business majors indicated that our students performed at or slightly above the national average in information systems.</p>
2. Evaluate regularly its orientation program for computer information systems majors and minors. (11c)	<p>Program is not formally evaluated. Freshman orientation is done by the university and CIS faculty participate in “meet your college” presentations. Each semester at least 4 mandatory advisement sessions are held for CIS majors before they can receive their RACs. Students fill out a degree plan.</p>
3. Develop provisions for the training and assignment of undergraduate advisers. (12a)	<p>Training and assignment of advisors has not begun. Most lower-level (freshman/sophomore) advising is done by the COBA advising staff. CIS faculty are informed about the current degree requirements. Senior CIS faculty conduct the advising. CIS faculty are well versed on</p>

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	requirements and job opportunities and are able to advise students accordingly.
4. Systematically evaluate the advisement process for computer information systems majors and minors and document how the results of the evaluations are used to improve the process. (12b)	No formal evaluation of advisement is done. Students have access to their respective degree plans and status through the degree audit program. Degree plans and applications for degree are checked using the degree audit. Discrepancies are noted and the programmers in the registrar's office are notified and necessary changes are made so that the degree audits are accurate.
5. Officially document the academic qualifications and/or professional experience of any faculty member who does not meet SACS requirements for teaching credentials. (20b)	This was done by the Dean and Associate Dean of the College of Education in cooperation with the Dean and Associate Dean of the College of Business Administration. One current faculty member was determined to be "out of field".
6. Address in its strategic plan some or all of the developments envisioned by the Undergraduate Computer Information Systems Program in the next five years. (42i)	The CIS Department will continue to monitor student access and success along with the number of years to graduate.
7. Systematically document how the results of the evaluations of instruction in the Undergraduate Computer Information Systems Program are used to improve teaching effectiveness. (43c)	Documentation is not available. However, faculty are assigned classes in which they receive their better student evaluations and are best qualified to teach.
8. Develop and implement a mechanism for systematically measuring the performance of its graduates to determine the strengths and weaknesses of the Undergraduate Computer Information Systems Program. (45)	Formal assessment of CIS majors/graduates is not done separately. The COBA advising center conducts various surveys and tests for all COBA graduates including CIS. Results of ETS exam given to senior business majors indicated that our students performed at or slightly above the national average in information systems.