

Systematic Program Review

Name of Unit: College of Social and Behavioral Sciences
Reporting Official: Van A. Reidhead

Item 1

Is your program (undergraduate, master's or doctoral program, academic support unit, service unit, center, administrative/staff department/unit) currently reviewed on a regular basis (e.g., annually, biennially, every 5 years)? Examples of systematic review include, but are not limited to: academic program review, internal audits, external accreditation, external review by a consultant, peer review, etc.

Yes No

If "YES", go to Item 2. If "NO", check that box and return form to OIRE.

Item 2

Type an "X" next to the type(s) of program review that applies to your unit, the date of your last review and the date of the next expected review:

	Date of last review	Date of next review
<input type="checkbox"/> academic program review	_____	_____
<input checked="" type="checkbox"/> internal audit	_3-27-06_	_____
<input type="checkbox"/> external accrediting agency	_____	_____
<input type="checkbox"/> external consultant	_____	_____
<input type="checkbox"/> peer review	_____	_____
<input type="checkbox"/> other: _____	_____	_____

Item 3

Describe how your unit has used/is using the findings/recommendations from its last review to improve the effectiveness of the unit. Include references to goals or objectives listed in recent planning documents, and examples of the use of assessment to improve your programs/services.

To evaluate the adequacy and effectiveness of the college of Social and Behavioral Sciences Dean's Office system of internal control, financial and administrative control.

Recommendations from Internal Audits:

To develop a Risk Assessment and Implementation Plan

Update records to include actual physical inventory under the Dean's Responsibility.

Monthly reconciliations need to be performed in a timely manner to account for accurate balances necessary for making financial decisions.

Management Response:

Requested assistance and guidance of Internal Audits to develop a well-organized and effective Risk Assessment Plan for the COSBS

Continue to have necessary documentation of all expenditures.

A Transfer inventory will be implemented to those actually handling the equipment.

Monthly reconciliations will be performed in a timely manner.