



# Academic Program Review: June 1, 2004–May 31, 2005

Unit: **Department of Political Science**

## Part III Academic Program Review

### Instructions:

Complete this section for the Program Review Committee recommendations not achieved prior to June 2004, as reported in Table I.C of previous annual assessment reports.

Undergraduate Program: **Political Science**

Program Review Committee Recommendations (Numbering corresponds to original numbering in PRC Report)	Responses to Recommendations (Describe changes or improvements.)
2. Develop and implement a procedure for disseminating the mission statement and goals of the Undergraduate Political Science Program to the appropriate populations.	Faculty members identify specifically the goals of their classes in their course syllabus. We believe the students are the appropriate population.
3. Develop, implement and evaluate regularly an orientation program that can be used for recruitment and orientation of political science majors and minors.	<p>Departmental faculty members have participated in the recruitment events of the CoSBS.</p> <p>In addition, the department chair speaks at the initial meeting of the Political Science Association each semester, describing the history of the department, its goals, and its involvement with POLS majors and minors.</p> <p>No evaluation mechanism has been developed.</p>
6. Systematically document how the results of evaluations of instruction in the Undergraduate Political Science Program are used to improve teaching effectiveness.	<p>Each faculty member submits her/his evaluations for consideration by the department's merit committee in September. The department has quantitative requirements for these evaluations that must be met in order to be recommended for merit raises.</p> <p>In addition, the evaluation print-outs are maintained in the POLS office and are available to students prior to registration.</p>
7. In cooperation with the Office of Institutional Research and Planning, establish a mechanism for tracking its graduates.	Last year, we mailed a questionnaire to our graduates, asking for feedback concerning their educational experience.