



Academic Program Review: June 1, 2004–May 31, 2005

Unit: **Department of Psychology and Anthropology**

Part III Academic Program Review

Instructions:

Complete this section for the Program Review Committee recommendations not achieved prior to June 2004, as reported in Table I.C of previous annual assessment reports.

Undergraduate Program: **Psychology**

Program Review Committee Recommendations (Numbering corresponds to original numbering in PRC Report)	Responses to Recommendations (Describe changes or improvements.)
3. Develop, implement and evaluate regularly an orientation program that can be used for recruitment and orientation of psychology majors and minors.	This evolved into what became the UNIV 1301 Learning Framework course. Six sections were offered in fall 2004 and six in spring 2005 for all COSBS majors. In addition, most PSY 1310 instructors present material on careers in psychology to each of their classes. We track number of majors and minors on an annual basis.
4. Develop, implement and evaluate regularly the effectiveness of the advisement program for undergraduate psychology students.	Mail survey indicated dissatisfaction with lack of consistency in student advising. We revised program so that discipline-related advising is spread across all tenured/tenure-track psychology faculty; further revised during 2004-2005 year to insure that students stay with same major advisor throughout their stay at UTPA. (Student degree plans are constructed in consultation with the department senior secretary.) We conduct a mail survey every three years that includes questions regarding satisfaction with advisement.
5. Develop and implement a formal process for curriculum development, including the measures used for establishing, reviewing and evaluating the curriculum in the Undergraduate Psychology Program.	We established a Department Curriculum Committee during the 1999-2000 academic year. During 2004-2005 we designed and began to implement a formal undergraduate program assessment by means of assessing performance on student learning outcomes among self-reported graduating psychology majors. Program evaluation will occur based on feedback from assessment results.
8. Systematically document how the results of evaluations of instruction in the Undergraduate Psychology Program are used to improve teaching effectiveness.	Have not yet devised a successful "systematic" way to do this. Faculty members are encouraged to report on course improvements (prompted by course evaluations, and otherwise) when submitting annual evaluation materials. Otherwise, this is left to the judgment of individual faculty.
9. In cooperation with the Office of Institutional Research and Planning,	We attempt a survey of former graduates by mail every three years.

Annual Assessment Report, June 1, 2004–May 31, 2005

Program Review Committee Recommendations (Numbering corresponds to original numbering in PRC Report)	Responses to Recommendations (Describe changes or improvements.)
establish a mechanism for tracking its graduates.	

Undergraduate Program:

Anthropology

Program Review Committee Recommendations (Numbering corresponds to original numbering in PRC Report)	Responses to Recommendations (Describe changes or improvements.)
3. Develop, implement and evaluate regularly an orientation program that can be used for recruitment and orientation of anthropology majors and minors.	In each of the ANTH 1323 classes, we show a short film on careers in anthropology and provide handouts and information about the Anthropology Program. Anthropology is also covered in UNIV 1301 Learning Frameworks. We track the number of anthropology majors and minors annually.
4. Create an Anthropology Program curriculum committee for the purpose of establishing, reviewing and evaluating the anthropology curriculum.	The anthropology curriculum committee meets every fall semester to review and evaluate the anthropology curriculum. During 2004-2005 we also designed and began to implement a formal undergraduate program assessment by means of assessing performance on student learning outcomes among anthropology majors enrolled in the Theory & Methods class. Program evaluation will occur based on feedback from assessment results.
7. Systematically document how the results of evaluations of instruction in the Anthropology Program are used to improve teaching effectiveness.	Each faculty member reviews his/her student evaluations for each class taught. Any appropriate suggestions are taken into account in revamping teaching of courses. Course improvements are documented in each faculty member's annual review materials.
8. In cooperation with the Office of Institutional Research and Planning, establish a mechanism for tracking anthropology graduates.	Every three years, a questionnaire is sent to anthropology graduates to find out what they are doing in their post-graduate careers.

Graduate Program:

Psychology

Program Review Committee Recommendations (Numbering corresponds to original numbering in PRC Report)	Responses to Recommendations (Describe changes or improvements.)
3. Develop and implement a procedure for disseminating the mission statement and goals of the Graduate Psychology Program to the faculty.	Development of a Graduate Student Handbook, reviewed by Department graduate faculty
7. Evaluate regularly the advisement process for graduate psychology students.	Currently fill out and file advisement forms every semester to facilitate tracking student progress. Conduct exit interviews with graduating students.
8. Develop and implement a formal process for curriculum development, including the measures used for establishing, reviewing and evaluating the curriculum in the Graduate Psychology Program.	During 2004-2005 we designed and began to implement a formal graduate program assessment by means of assessing performance on student learning outcomes for both the clinical and experimental psychology programs. In addition, the Psychology Graduate Committee meets on a regular basis to discuss any matters related to the program, including curricular issues.
12. Systematically document how the results of evaluations of instruction in	Faculty members document course improvements in their annual review

Annual Assessment Report, June 1, 2004–May 31, 2005

Program Review Committee Recommendations (Numbering corresponds to original numbering in PRC Report)	Responses to Recommendations (Describe changes or improvements.)
the Graduate Psychology Program are used to improve teaching effectiveness.	materials.
13. In cooperation with the Office of Institutional Research and Planning, establish a mechanism for tracking its graduates.	Mail survey each 3-5 years.